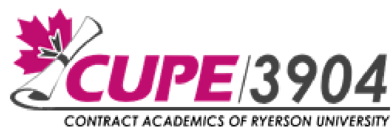

UNIT 2

www.cupe3904.ca

SPENDING ACCOUNT & ENROLLMENT CLAIM FORM

Version 2021

(PLEASE TYPE OR PRINT CLEARLY)

Please include - Original receipts and/ or Explanation of benefits form from primary insurer.

CLAIMS CANNOT BE PAID WITHOUT THIS DOCUMENTATION

Spring / Summer 2022 **Deadline to apply: August 15, 2022**

LAST or FAMILY NAME ____ FIRST NAME ____

HOME PHONE or CELL # ____ Ryerson Email address ____

Ryerson University Employee No. ____ ***NOTE: This number MUST be shown***

Health claims must be submitted by email to claims@prosure-group.com

Any questions please contact Prosure Group Administrators Ltd. Phone: 416 - 609 - 0989 Ex. 5332

Funds are limited and paid on a first come first serve basis: Receipts must be dated in 2022: Minimum Claim $100!

FOR REIMBURSMENT CHEQUE - please choose ☑ only one of the following 2 options:

Please mail cheque to me (name above) at my home address below.

____

Expenses must be incurred in Canada and cheque(s) must be mailed to a Canadian address.

OR

Mail directly to medical practitioner. Name and address as per attached valid receipts or address below.

____

____

Claimant Information	Name	Date of Birth mmm/ day / year	Type of Claims (i.e. Rx Drugs, Vision, Dental, Other)	$ Amount
SELF - name as above				
Spouse				
Dependent 1.				
Dependent 2.				

My spouse is also an eligible member of this CUPE 3904 HSA plan. YES NO **Minimum Claim $100**

CLAIM ELIGIBILITY: $300 PER MEMBER (Including Dependent claims)

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AFTER COMPLETING THE INFORMATION ABOVE PLEASE PRINT then SIGN and DATE

If my spouse or common-law partner is also an eligible member of this plan then only one of us is eligible to apply for dependent children benefits. Consequently if I am applying for dependent benefits my spouse is eligible for benefits ONLY as a Single member.

I submit this claim in the full knowledge that an false information may result in my immediate disqualification from this benefit plan and could result in further legal consequences.

Signed: ____ Date: ____

Funds are limited and paid on a first come first serve basis.